

EWEB Board Consent Calendar Request

For Cooperative Contracts

The Board is being asked to authorize the use of a cooperative contract for **Microsoft Software Licenses, Maintenance and Support** from **SHI International Corp.**

Board Meeting Date: November 1, 2022
Project Name/Contract #: Microsoft Software Purchases / State of Oregon Price Agreement 9404
Manager: Daniele McCallum Ext. 7891
Executive Officer: Travis Knabe Ext. 7770
Expected Spend: \$2 million over 3 years

Narrative:

The Board is being asked to authorize the use of NASPO Master Agreement AR2488 (Oregon State Participating Addendum 9404) for the purchase of Microsoft software licenses, maintenance, and support services. EWEB intends to purchase the items from SHI International Corp. (SHI) of Piscataway, NJ (a Microsoft Value Added Reseller).

Operational Requirement and Alignment with Strategic Plan

Every three years, EWEB renews the Microsoft Enterprise Agreement from SHI leveraging a cooperative contract. The agreement is a volume licensing package offered by Microsoft giving EWEB the right to use Microsoft products. These include but are not limited to, Microsoft Office, Microsoft 365 for email, SharePoint, Teams, Microsoft SQL Server, Microsoft Windows for desktops and servers. These software packages are critical to the day-to-day operations of the Utility.

Purchasing Process

The State of Utah issued an RFP for cloud solutions in December 2015, under the NASPO ValuePoint Cooperative Purchasing Program. Responses were scored according to the RFP's Evaluation Criteria across one technical evaluation stage, which included a minimum technical scoring threshold, and the cost evaluation. The RFP allowed for multiple vendor awards in each award category based on each vendor's success in earning more than 70% of the maximum total points possible. 38 of the 58 vendors evaluated met the required minimum score threshold in one or more categories, making them eligible for award. SHI was one of the awardees.

ACTION REQUESTED:

Management requests the Board authorize the use of a cooperative contract for Microsoft software licenses, maintenance and support from SHI International Corp. Approximately \$680,000 was planned for these services in the IS Division 2022 budget of \$10.7 million. Additional years have been budgeted accordingly. Variances will be managed within the budget process and Board policy.