



**Eugene Water & Electric Board
Board Calendar Report
Updated September 26, 2022**

Changes to meeting agenda since last publication:

#	Change Type	Meeting Date	Type	Title/Description/Responsible Party
1	Removed	Multiple	Meeting Agenda	EWEB Riverfront Property RFP Related Agendas
2	Changed from Agenda to Correspondence	10/06/22	Correspondence	Goal #6(a): Willamette River Treatment Plant – Kelley/McCullough
3	Removed	10/06/22	Consent Calendar	Potential Updates to Board Policy SD3 Customer Service Policy – Lawson/Kah
4	Postponed from Oct.	11/01/22	Executive Session	ORS 192.660(2)(h) to consultant with counsel regarding legal rights and duties regarding a current litigation or litigation likely to be filed
5	Postponed from Oct.	11/01/22	Consent Calendar	Goal #4 – Approve contract for EWEB Enterprise Solutions (EES) Information System Software and Solutions Integrator – Knabe
6	Postponed from Oct.	12/06/22	Consent Calendar	Hilyard Street Transmission Main – Kelley / McCullough
7	Addition	02/21/23	WS Agenda	Diversity Equity & Inclusion

Items that may be added to future meeting agendas or correspondence:

#	Originated From/Date	Subject	Timing	Schedule	Status/Comments/Responsible Party
1	March 1, 2022	City of Eugene Liaison Update	To occur the month following meetings with COE Leadership	Quarterly; next occurrence Jan. 2023	Recurring 15-minute agenda item to be added at the end of Items from Commissioners.
2	May 3, 2022	Customer Service Policy Update – AMI updates to support deployment and operations	Present to Board in 2023; proposed implementation in 2024 upon completion of meter deployment	TBD	Meters delayed due to supply chain, expect to resume mass deployment mid-2023 McGaughey/Price/Hart/Khalsa
3	July 5, 2022	DEI Board Policy		TBD	Lawson/Kah

** Note: Scheduled presentations and dates may be subject to change.*

Status is “Pending”, “Approved”, or “Declined”

Timing refers to the criticality of scheduling, i.e., ASAP, or non-critical.

Regular session to begin at 5:30 p.m. on the first Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday. (EWEB Bylaws Article X., Section 1.)

Allow for a 10-minute break two hours after start time (5-minute break for virtual meetings)
 160 minutes available for non-routine regular session and executive session agenda items

Key:

- Standard Meeting Date
- Special Meeting Date
- Tentative/Hold date for possible 2nd Meeting
- Event, Webinar, etc. that may be of interest

Eugene Water & Electric Board Tentative Future Agendas

EWEB Board of Commissioners reserves the right to add, delete or reschedule items as needed, change the order of presentations, and discuss any other business deemed necessary at the time of the regular meeting.

EWEB Calendar of Events: <http://www.eweb.org/events>

October 18, 2022 - Tentative Placeholder if needed

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE

October 25, 2022

Work Session – 4:00 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Goal #3(a): Extended Board dialog around Leaburg Project; schedule ~4 hours with no time constraints.	NA	Discussion

November 1, 2022

Executive Session – 5:00-5:30 P.M. <i>(30 minutes)</i>		
Pursuant to ORS 192.660(2)(h) consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.		
Regular Board Meeting – 5:45 P.M. <i>(60 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2023) Proposed Budgets and Prices – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Quarterly Operational & Strategic Goals Report for Q3 – Lawson	30	Information
CONSENT CALENDAR		
Goal #4 – Approve contract for EWEB Enterprise Solutions (EES) Information System Software - Knabe		

Recurring – Resolution No. #####, Trojan Annual Operating Budget – CFO/Hart

CORRESPONDENCE

Recurring – Process for Annual Board Self-Assessment (Board Policy GP1) – Lawson/Commissioners

Recurring – Legislative Position Proposals - Heuser

Goal #6(b): Electric Master Plan Revision/Update – Kelley/Nice

November 15, 2022

Work Session – 6:00 P.M.

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Goal #5: Integrated Resource Planning “Modeling Results” – Capper	60	Discussion

December 6, 2022

Regular Board Meeting – 5:30 P.M.

(-5 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2023) Proposed Budgets and Prices – CFO/Hart	15+15	Update/ Action
Recurring – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Resolution No.#####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser	20	Action
Recurring – Upcoming-Year (2023) Organizational Goals Development – Lawson/Price	30	Direction
Recurring – Annual Board Policy Review (policies changed within one year) – Lawson 2022 Roster: SD15 Climate Change Policy, GP7 Parliamentary Procedures, EL4 Compensation & Benefits, GP15 New Commissioner Orientation	30	Direction
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Final Findings	45	Direction/Potential Action

CONSENT CALENDAR

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CORRESPONDENCE

Recurring – Annual Greenhouse Gas Inventory/Report (Board Policy SD15) – Price/Milovich/Rubin

Recurring – EWEB Environmental Products Annual Update (Greenpower, Cleanpower, etc.) – Wade/McGaughey

Recurring – Present Year-End (2022) Audit Planning - CFO/Moss Adams Auditors

Recurring – Board Officer and Liaison Positions – Lawson/Kah

Potential Program to Incentivize Undergrounding and Generators for Customers in High-Risk Areas
(Price/Kelley/Parisi/Nice – Guidance)

Goal #5: Integrated Resource Plan – Public Draft (Initiates Public Comment Period)

December 20, 2022 - Tentative Placeholder if needed

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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January 3, 2023

Regular Board Meeting – 5:30 P.M. <i>(110 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – 2023 Election of Officers – EWEB Board of Commissioners	10	Action
Recurring – 2023 Appointment of Board Liaison Assignments & Committees – EWEB Board of Commissioners	10	Action
Recurring – Proposed 2023 Strategic Goals/Organizational Performance Measures – Lawson	30	Discussion/Action
CONSENT CALENDAR		
Recurring – Ratification of Board Appointed Consultants (EL2) – Hart/Gorsegner		
Placeholder - Resolution No. #####, Annual Appointment of Supplemental Retirement Plan Committee - Hart		
CORRESPONDENCE		
Climate Guidebook - Hoell		

February 7, 2023

Regular Board Meeting – 5:30 P.M. <i>(130 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – EWEB/City of Eugene Joint Initiatives Agenda – Board of Commissioners	30	Action
CONSENT CALENDAR		
Recurring – Resolution No. #####, Board Appointments, Committees, Outside Liaisons - Lawson		
CORRESPONDENCE		
Placeholder – State Legislative Update - Heuser		

February 21, 2023

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Diversity Equity & Inclusion	120	Discussion

March 7, 2023

Regular Board Meeting – 5:30 P.M. <i>(115 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE

Recurring – State of the Utility Address & Prior Year-end Operational & Strategic Goals Report – Lawson	45	Information/Discussion
CONSENT CALENDAR		
Resolution No. #####, EWEB/City of Eugene Joint Initiatives Agenda – Lawson/Kah		
CORRESPONDENCE		
Recurring – State of the Watershed Annual Report (pentachlorophenol plume, illegal camping, watershed monitoring and management topics)		
Placeholder – Second Water Treatment Plant – Annual Situational Update		
Recurring – State Legislative Update (Board Policy GP13 & Resolution #####) - Heuser		

March 21, 2023 (3rd Tuesday)

Executive Session – TBA <i>(45-60 minutes)</i>		
Recurring – Pursuant to ORS 192.660(2)(i) - to review and evaluate the employment performance of the General Manager		

April 4, 2023

Regular Board Meeting – 5:30 P.M. <i>(105 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Prior Year-End (2022) Audited Financial Statements and Management Letter - CFO/Moss Adams	35	Information
Recurring – General Manager's Annual Performance Evaluation and Merit Discussion for prior year – EWEB Board of Commissioners	20	Discussion (Potential Compensation Action)
CONSENT CALENDAR		
Annual Price Adjustment for Dark Fiber Lease Pricing – Price/Atkinson/Lowen		
CORRESPONDENCE		
Recurring – Annual Power Market & Trading Operations Update - Capper		
Recurring – Annual Report on Power Trading Compliance (Board Policy SD8) - Hart/Harwood		
Recurring – State Legislative Update (Board Policy GP13 & Resolution #####) – Heuser		

April ##, 2023

Reminder: Annual Statement of Economic Interest Filing due April ## For more information see the Oregon Government Ethics Commission webpage at www.oregon.gov/ogec .		
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May 2, 2023

Regular Board Meeting – 5:30 P.M. <i>(10 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring - Wildfire Mitigation Compliance Plan – Parisi/Nice/Price	30	Action
Recurring – Annual Capital Project Update - Kelley	30	Information

Recurring – Annual Reserve Fund Status and Transfers/Use of Reserves – Hart	30	Direction
Recurring – Quarterly Strategic & Operational Report for Q1 – Lawson	30	Information
Recurring – Annual Strategic Plan Review – Lawson	30	Discussion
Recurring – Upriver Meeting Follow-Up Discussion – Commissioners	20	Discussion
CONSENT CALENDAR		
Recurring – Annual Price Adjustment for Joint Use Fees (Effective June 1 st) – Kelley/Breckenridge		
CORRESPONDENCE		
Recurring – Annual Update Walterville Project Operating Regime & River Flow Forecast for Upcoming Summer (per Record of Decision, Signed January 10, 2018, by GM Lawson)		
Placeholder – State Legislative Update - Heuser		

May 16, 2023

Special Upriver Meeting – 6:00 P.M. <i>McKenzie Fire & Rescue Training Center - 42870 McKenzie Hwy, Springfield, OR.</i>		
TOPICS		TIME
TBD		

June 6, 2023

Regular Board Meeting – 5:30 P.M. <i>(70 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring - Resolution No. #####, Highest & Best Use of Cash/Reserves/Transfers - CFO	20	Action
Recurring – Annual Capital Improvement Plan Assumptions and Priorities – Lawson/Price	40	Direction
Recurring – 2023 Annual Integrated Electric Resource Plan (IRP) Update - Capper	30	Information
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – EWEB Environmental Products Annual Update (Greenpower, Cleanpower, etc.) – Wade/McGaughey		
Recurring – EWEB’s Prior-Year (2022) Oregon Renewable Portfolio Standard (RPS) Compliance Report - Capper		
Recurring – State Legislative Update (Board Policy GP13 & Resolution #####) - Heuser		

July 5, 2023 **tentative special date due to Holiday*

Regular Board Meeting – 5:30 P.M. <i>(100 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Electric & Water Long-Term Financial Plan Update & Upcoming Year (2024) Budget and Capital Improvement Plan Assumptions - Kelley/Price/Hart	60	Direction
CONSENT CALENDAR		
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CORRESPONDENCE

Recurring – Annual Enterprise Risk Management (ERM) Update (Board Policy SD20) - Hart/Gorsegner

Recurring – Lead & Copper Rule Revisions Compliance Plan – McCullough/Fricke

Recurring – State Legislative Update - Heuser

August 1, 2023

Regular Board Meeting – 5:30 P.M.

(130 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS

TIME

OBJECTIVE

Recurring - Quarterly Strategic & Operational Report for Q2 – Lawson

30

Information

CONSENT CALENDAR

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CORRESPONDENCE

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September 5, 2023

Regular Board Meeting – 5:30 P.M.

(140 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS

TIME

OBJECTIVE

Recurring – Current Year Legislative and Regional Policy Update & Upcoming Year Legislative Session Preview - Heuser

20

Update

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CONSENT CALENDAR

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CORRESPONDENCE

Recurring – Annual Audit Management Letter Update – Hart

October 3, 2023

Regular Board Meeting – 5:30 P.M.

(100 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS

TIME

OBJECTIVE

Recurring – Draft Upcoming-Year (2024) Electric & Water Budgets and Long-Term Financial Plans Update – CFO/Hart

15+15

Update/Direction

Recurring – Public Hearing on Upcoming Year 2024 Budget Assumptions and LTFP – Board President

10

Public Hearing

Recurring – Annual Dam Safety Update

20

Update/Direction

CONSENT CALENDAR

Recurring – Resolution No. ####, Annual Investment Policy Review – Hart

CORRESPONDENCE

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November 7, 2023

Regular Board Meeting – 5:30 P.M. (90 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2024) Proposed Budgets and Prices – Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming-Year (2024) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Quarterly Operational & Strategic Goals Report for Q3 – Lawson	30	Information
CONSENT CALENDAR		
Recurring – Resolution No. #####, Trojan Annual Operating Budget – CFO/Hart		
CORRESPONDENCE		
Recurring – Legislative Position Proposals - Heuser		
Recurring – Process for Annual Board Self-Assessment (Board Policy GP1) – Lawson/Commissioners		

December 5, 2023

Regular Board Meeting – 5:30 P.M. (25 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2024) Proposed Budgets and Prices – Hart	15+15	Update/ Action
Recurring – Public Hearing on Upcoming-Year (2024) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Resolution No. #####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser	20	Action
Recurring – Annual Board Policy Review (policies changed within one year) – Lawson	30	Direction
Work Session		
2024 Organizational Goal Development – Lawson/Price	45	Direction
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Annual Greenhouse Gas Inventory/Report for prior year (Board Policy SD15) – Price/Milovich/Rubin		
Recurring – Present Year-End (2023) Audit Planning - CFO/Moss Adams Auditors		
Recurring – Board Officer and Liaison Positions – Lawson/Kah		