

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract (price agreement) with **Professional Underground Services, Inc.** for **On-Call Boring and Potholing Services** to support the Water Utility.

Board Meeting Date: August 2, 2022
Project Name/Contract #: On-Call Boring and Potholing Services / 22-029-PW
Primary Contact: Karen Kelley Ext. 7153

Contract Amount:

Original Contract Amount: \$1,000,000
Additional \$ Previously Approved: \$0
Invoices over last approval: \$0
Amount this Request: \$1,000,000
Percentage over last approval: NA
Resulting Cumulative Total: **\$1,000,000 (Over 5 years)**

Contracting Method:

Method of Solicitation: Formal Invitation to Bid
If applicable, basis for exemption: NA
Term of Agreement: 5 years (August 2022 – August 2027)
Option to Renew? No
Approval for purchases “as needed”
for the life of the Contract: Yes No
Proposals/Bids Received (Range): 3 (\$999,399.75 - \$1,790,000)
Selection Basis: Lowest Responsive and Responsible Bidder

Narrative:

Operational Requirement and Alignment with Strategic Plan

The Board is being asked to approve a new contract with Professional Underground Services of Eugene, Oregon for the purchase of boring (directional drilling) and potholing services on an as-needed basis.

Directional drilling avoids the excavations and “street cuts” that have become increasingly costly and/or restrictive in recent years and this contract would allow EWEB to be more efficient, effective, and flexible with our limited resources when completing water service installation and replacement work. The contract also includes potholing services which would allow for more accurate locating of existing buried infrastructure, further improving the efficiency of EWEB’s water main and service replacement work.

Contracted Goods or Services

If approved, staff will purchase as-needed Boring and Potholing Services at the agreed-upon prices over the life of the contract. The contract term is 5 years.

Historical usage estimates suggest that the total contract value will be approximately \$1,000,000 over the 5-year

contract period. The actual total dollar amount, however, is unknown and may be more or less than the estimated amount. Purchases will be based on need and not on any specific annual quantity. The annual cost will be within the amount budgeted for that specific year.

Purchasing Process

In June 2022, in accordance with the public procurement rules, EWEB initiated an Invitation to Bid (ITB) using the Formal Invitation to Bid Process. The ITB was advertised on the State of Oregon bid site, OregonBuys, and the Portland Business Tribune.

Three bids were received, and Professional Underground Services was the lowest responsive and responsible bidder for both Table A (Boring Services) and Table B (Potholing Services).

Bids Received

Vendor Name	City, State	Offered Price for Table A (Boring Services)	Offered Price for Table B (Potholing Services)	Ranking (for RFPs)
Professional Underground Services, Inc.	Eugene, OR	\$710,565	\$288,835	NA
C-2 Utility Contractors, LLC	Coburg, OR	\$798,875	\$318,500	NA
Accurate Underground	Eugene, OR	\$1,790,050	No Bid	NA

Prior Contract Activities

EWEB Contract	Project Name (Description)	Board Approved Date	Project Duration (Start to Close)	Original Amount	Final Amount	Reason Code
19-122	Installations of Underground Cameras at Sweet Water Creek	NA	9/12/19-10/22/19	\$38,180	\$39,120	AM/AW/SD
001-2015	Electric Substructure Installation	7/21/15	07/23/15-10/14/16	\$1,707,000	\$1,826,204	AW/SD/UC
041-2014	Boring Services EMX Utility Relocates	10/7/14	10/8/14-03/31/17	\$320,291	\$330,861	AW/SD
016-2016	Emergency Work	5/3/16	05/4/16-08/31/16	\$132,455	\$140,880	AM/AW/SD
Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other						

Contract 19-122: Additional materials and work were required to complete the project. Staff issued one change order to reflect the additional work.

Contract 001-2015: Staff directed additional work be added to contract via 13 Change orders throughout the contract term.

Contract 041-2014: Additional work was required to complete the project. Staff issued one change order to reflect the additional work.

Contract 016-2016: Additional materials and work were required to complete the project. Staff issued one change order to reflect the additional work.

Note: Contracts 001-2015, 041-2014 and 016-2016 were reimbursed by LTD.

ACTION REQUESTED:

Management requests the Board approve a new contract with Professional Underground Services, Inc. for on-call boring and potholing services. This work will be completed under the water main replacement and water services capital budget. Approximately \$5 million is allocated to this area of work in the overall Water Capital Budget annually over the next five years. Variances will be managed within the budget process and Board policy.