



**Eugene Water & Electric Board  
Board Calendar Report  
Updated July 27, 2022**

**Changes to meeting agenda since last publication:**

#	Change Type	Meeting Date	Type	Title/Description/Responsible Party
1	Removed	August 2022	Agenda Item	DEI Board Policy Foundation
2	Addition	September 6, 2022	Correspondence	Board Meeting Location – Lawson/Kah
3	Addition	September 6, 2022	Agenda Item	2022 Customer Benchmark Survey Results - Lawson
4	Rescheduled from August	September 6, 2022	Agenda Item	Goal #4: RFP for EWEB Enterprise Solutions (EES) Information System Provider – Provide “Intent to Award”
5	Addition	September 6, 2022	(Tentative) Executive Session	Leaburg Property Acquisitions ORS 192.660(2)(e)
6	Rescheduled from August	September 6, 2022	Correspondence	Strategic Plan Update (Lawson - Guidance)
7	Rescheduled from September	October 6, 2022	Consent Calendar	Goal #4 – Approve contract for EWEB Enterprise Solutions (EES) Information System Software and Solutions Integrator - Knabe
8	Removed from September	October 6, 2022	Executive Session & Agenda Item	EWEB Riverfront Property – Discuss Competitive Range Proposals – Lawson/Kah
9	Finalized	October 25, 2022	Work Session	Extended Board dialog around Leaburg Project
10	Addition	December 6, 2022	Correspondence	Potential Program to Incentivize Undergrounding and Generators for Customers in High-Risk Areas

**Items that may be added to future meeting agendas or correspondence:**

#	Originated From/Date	Subject	Timing	Schedule	Status/Comments/Responsible Party
1	March 1, 2022	City of Eugene Liaison Update	To occur the month following meetings with COE Leadership	Quarterly; next occurrence Jan. 2023	Recurring 15-minute agenda item to be added at the end of Items from Commissioners.
2	May 3, 2022	Customer Service Policy Update – AMI updates to support deployment and operations	Present to Board in 2023; proposed implementation in 2024 upon completion of meter deployment	TBD	Meters delayed due to supply chain, expect to resume mass deployment mid-2023 McGaughey/Price/Hart/Khalsa

3	July 5, 2022	DEI Board Policy		TBD	Lawson/Kah
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\* Note: Scheduled presentations and dates may be subject to change.

Status is "Pending", "Approved", or "Declined"

Timing refers to the criticality of scheduling, i.e., ASAP, or non-critical.

Regular session to begin at 5:30 p.m. on the first Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday. (EWEB Bylaws Article X., Section 1.)

Allow for a 10-minute break two hours after start time (5-minute break for virtual meetings)  
 160 minutes available for non-routine regular session and executive session agenda items

Key:

- Standard Meeting Date
- Special Meeting Date
- Tentative/Hold date for possible 2<sup>nd</sup> Meeting
- Event, Webinar, etc. that may be of interest

## Eugene Water & Electric Board Tentative Future Agendas

EWEB Board of Commissioners reserves the right to add, delete or reschedule items as needed, change the order of presentations, and discuss any other business deemed necessary at the time of the regular meeting.

EWEB Calendar of Events: <http://www.eweb.org/events>

### August 10, 2022 (Wednesday)

<b>Board Retreat Dinner – 5:30 P.M.</b> <i>(120 minutes)</i> <i>Café Soriah 384 W. 13<sup>th</sup> Avenue, Eugene</i>
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### August 16, 2022 - placeholder

<b>Work Session – 5:30 P.M.</b>		
<b>GENERAL BUSINESS ITEMS</b>	<b>TIME</b>	<b>OBJECTIVE</b>

### September 6, 2022

<b>Tentative - Executive Session 5:00-5:30 P.M.</b> <i>(30 minutes)</i>		
Leaburg Property Acquisitions - Pursuant to ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.		
<b>Regular Board Meeting – 5:45 P.M.</b> <i>(15 min. remaining)</i>		
<b>ACTION AND GENERAL BUSINESS ITEMS</b>	<b>TIME</b>	<b>OBJECTIVE</b>
<b>Recurring</b> - Legislative and Regional Policy Update - Heuser	20	Update

Board Policy Review – <i>SD3 Customer Service Policy</i> – Lawson/Kah	30	Direction
Net Metering Program and Solar Policies – Hart/Price/Lawson	30	Discussion
Goal #4: RFP for EWEB Enterprise Solutions (EES) Information System Provider – Provide “Intent to Award”	20	Information
2022 Customer Benchmark Survey Results - Lawson	45	Information
<b>CONSENT CALENDAR</b>		
Prolec-GE Waukesha, Inc. – Kelly/Nice		
<b>CORRESPONDENCE</b>		
<b>Recurring</b> – Annual Audit Management Letter Update – CFO/Hart Board Meeting Location (Lawson/Kah – Guidance) <b>Recurring</b> – EWEB Environmental Products Annual Update (Greenpower, Cleanpower, etc.) – Wade/McGaughey HQ Vacate Update – Kelley/Marshall Strategic Plan Update (Lawson - Guidance)		

**Thursday, October 6, 2022 \*special meeting date**

<b>Tentative: Executive Session – 4:45-5:30 P.M.</b> <i>(45 minutes)</i>		
EWEB Riverfront Property – Discuss Competitive Range Proposals Pursuant to ORS 192.355(4) and ORS 192.660(2)(f)		
<b>Regular Board Meeting – 5:30 P.M.</b> <i>(-20 min. remaining)</i>		
<b>ACTION AND GENERAL BUSINESS ITEMS</b>	<b>TIME</b>	<b>OBJECTIVE</b>
City of Eugene Liaison Update – Board President/Vice President/General Manager	15	Information
<b>Recurring</b> – Draft Upcoming-Year (2023) Electric & Water Budgets and Long-Term Financial Plans Update – CFO/Hart	15+15	Update/Direction
<b>Recurring</b> – Public Hearing on Upcoming-Year (2023) Budget Assumptions and LTFP – Board President	10	Public Hearing
<b>Recurring</b> – Annual Dam Safety Update	20	Update/Direction
Goal #6(a): Willamette River Treatment Plant	30	Update/Direction
Goal #8: EWEB Riverfront Property “Competitive Range Proposals” or “Intent to Award” – Lawson/Kah	30	Discussion/Potential Action
<b>CONSENT CALENDAR</b>		
Goal #4 – Approve contract for EWEB Enterprise Solutions (EES) Information System Software and Solutions Integrator - Knabe		
Hilyard Street Transmission Main – Kelley/McCullough		
Resolution No. #####, Potential Updates to Board Policy SD3 Customer Service Policy – Lawson/Kah		
<b>Recurring</b> – Resolution No. #####, Annual Investment Policy Review – Hart		
<b>CORRESPONDENCE</b>		
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Draft Report		

**October 18, 2022**

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Tentative – Goal #8: EWEB Headquarters Property “Presentations from Top Proposers”	90	Information
Tentative – Goal #8: EWEB Headquarters Property “Evaluation and Scoring of Presentations”	30	Discussion/Potential Action

## October 25, 2022

Work Session – 4:00 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Goal #3(a): Extended Board dialog around Leaburg Project; schedule ~4 hours with no time constraints.	NA	Discussion

## November 1, 2022

Executive Session – 4:45-5:30 P.M. (45 minutes)		
Tentative – Board Review of HQ Proposals (if needed)/Deliberate with GM Regarding Negotiation of Real Property Transactions		
Regular Board Meeting – 5:45 P.M. (0 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2023) Proposed Budgets and Prices – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Quarterly Operational & Strategic Goals Report for Q3 – Lawson	30	Information
Goal #8: EWEB Headquarters Property “RFP Intent to Award and Authorize GM to Negotiate and execute a Purchase & Sale Agreement”	45	Potential Action
CONSENT CALENDAR		
Recurring – Resolution No. ####, Trojan Annual Operating Budget – CFO/Hart		
CORRESPONDENCE		
Recurring – Process for Annual Board Self-Assessment (Board Policy GP1) – Lawson/Commissioners		
Goal #6(b): Electric Master Plan Revision/Update – Kelley/Nice		

## November 15, 2022

Work Session – 6:00 P.M.		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Goal #5: Integrated Resource Planning “Modeling Results” – Capper	60	Discussion

## December 6, 2022

Regular Board Meeting – 5:30 P.M. (-35 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Upcoming-Year (2023) Proposed Budgets and Prices – CFO/Hart	15+15	Update/ Action
<b>Recurring</b> – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing
<b>Recurring</b> – Resolution No.####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser	20	Action
<b>Recurring</b> – Upcoming-Year (2023) Organizational Goals Development – Lawson/Price	30	Direction
<b>Recurring</b> – Annual Board Policy Review (policies changed within one year) – Lawson 2022 Roster: SD15 Climate Change Policy, GP7 Parliamentary Procedures, EL4 Compensation & Benefits, GP15 New Commissioner Orientation	30	Direction
Goal #3(a): Leaburg Canal TBL & Strategic Assessment Final Findings	45	Direction/Potential Action
Goal #8: EWEB Headquarters Property “RFP Intent to Award and Resolution Authorizing GM to Negotiate a PSA”	30	Action
CONSENT CALENDAR		
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CORRESPONDENCE		
<b>Recurring</b> – Annual Greenhouse Gas Inventory/Report (Board Policy SD15) – Price/Support Services Manager/Rubin		
<b>Recurring</b> – Present Year-End (2022) Audit Planning - CFO/Moss Adams Auditors		
<b>Recurring</b> – Board Officer and Liaison Positions – Lawson/Kah		
Potential Program to Incentivize Undergrounding and Generators for Customers in High-Risk Areas (Price/Kelley/Parisi/Nice – Guidance)		
Goal #5: Integrated Resource Plan – Public Draft (Initiates Public Comment Period)		

## December 20, 2022 - Tentative Placeholder if needed

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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## January 3, 2023

Regular Board Meeting – 5:30 P.M. (110 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – 2023 Election of Officers – EWEB Board of Commissioners	10	Action
<b>Recurring</b> – 2023 Appointment of Board Liaison Assignments & Committees – EWEB Board of Commissioners	10	Action

**Recurring** – Proposed 2023 Strategic Goals/Organizational Performance Measures – Lawson 30 Discussion/Action

**CONSENT CALENDAR**

**Recurring** – Ratification of Board Appointed Consultants (EL2) – Hart/Gorsegrner

**Placeholder** - Resolution No. #####, Annual Appointment of Supplemental Retirement Plan Committee - Hart

**CORRESPONDENCE**

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## February 7, 2023

### Regular Board Meeting – 5:30 P.M.

*(130 min. remaining)*

**ACTION AND GENERAL BUSINESS ITEMS**

**TIME**

**OBJECTIVE**

**Recurring** – EWEB/City of Eugene Joint Initiatives Agenda – Board of Commissioners

30

Action

**CONSENT CALENDAR**

**Recurring** – Resolution No. #####, Board Appointments, Committees, Outside Liaisons - Lawson

**CORRESPONDENCE**

**Placeholder** – State Legislative Update - Heuser

## March 7, 2023

### Regular Board Meeting – 5:30 P.M.

*(115 min. remaining)*

**ACTION AND GENERAL BUSINESS ITEMS**

**TIME**

**OBJECTIVE**

**Recurring** – State of the Utility Address & Prior Year-end Operational & Strategic Goals Report – Lawson

45

Information/Discussion

**CONSENT CALENDAR**

Resolution No. #####, EWEB/City of Eugene Joint Initiatives Agenda – Lawson/Kah

**CORRESPONDENCE**

**Recurring** – State of the Watershed Annual Report (pentachlorophenol plume, illegal camping, watershed monitoring and management topics)

**Placeholder** – Second Water Treatment Plant – Annual Situational Update

**Recurring** – State Legislative Update (Board Policy GP13 & Resolution #####) - Heuser

## March 21, 2023 (3<sup>rd</sup> Tuesday)

### Executive Session – TBA

*(45-60 minutes)*

**Recurring** – Pursuant to ORS 192.660(2)(i) - to review and evaluate the employment performance of the General Manager

## April 4, 2023

### Regular Board Meeting – 5:30 P.M.

*(105 min. remaining)*

**ACTION AND GENERAL BUSINESS ITEMS**

**TIME**

**OBJECTIVE**

<b>Recurring</b> – Prior Year-End (2022) Audited Financial Statements and Management Letter - CFO/Moss Adams	35	Information
<b>Recurring</b> – General Manager's Annual Performance Evaluation and Merit Discussion for prior year – EWEB Board of Commissioners	20	Discussion (Potential Compensation Action)
<b>CONSENT CALENDAR</b>		
Annual Price Adjustment for Dark Fiber Lease Pricing – Price/Atkinson/Lowen		
<b>CORRESPONDENCE</b>		
<b>Recurring</b> – Annual Power Market & Trading Operations Update - Capper		
<b>Recurring</b> – Annual Report on Power Trading Compliance (Board Policy SD8) - Hart/Rue		
<b>Recurring</b> – State Legislative Update (Board Policy GP13 & Resolution #####) – Heuser		

## April ##, 2023

### Reminder: Annual Statement of Economic Interest Filing due April ##

For more information see the Oregon Government Ethics Commission webpage at [www.oregon.gov/ogec](http://www.oregon.gov/ogec).

## May 2, 2023

Regular Board Meeting – 5:30 P.M. (10 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> - Wildfire Mitigation Compliance Plan – Parisi/Nice/Price	30	Action
<b>Recurring</b> – Annual Capital Project Update - Kelley	30	Information
<b>Recurring</b> – Annual Reserve Fund Status and Transfers/Use of Reserves – Hart	30	Direction
<b>Recurring</b> – Quarterly Strategic & Operational Report for Q1 – Lawson	30	Information
<b>Recurring</b> – Annual Strategic Plan Review – Lawson	30	Discussion
<b>Recurring</b> – Upriver Meeting Follow-Up Discussion – Commissioners	20	Discussion
<b>CONSENT CALENDAR</b>		
<b>Recurring</b> – Annual Price Adjustment for Joint Use Fees (Effective June 1 <sup>st</sup> ) – Kelley/Breckenridge		
<b>CORRESPONDENCE</b>		
<b>Recurring</b> – Annual Update Waltherville Project Operating Regime & River Flow Forecast for Upcoming Summer (per Record of Decision, Signed January 10, 2018, by GM Lawson)		
<b>Placeholder</b> – State Legislative Update - Heuser		

## May 16, 2023

Special Upriver Meeting – 6:00 P.M. McKenzie Fire & Rescue Training Center - 42870 McKenzie Hwy, Springfield, OR.	
TOPICS	TIME
TBD	