

## **EWEB Board Consent Calendar Request**

*For Contract Awards, Renewals, and Increases*

The Board is being asked to approve a Contract with **Stella-Jones Corporation** for the purchase of **Wood Poles** for use in EWEB's overhead distribution system.

Board Meeting Date: 3/1/2022  
Project Name/Contract #: Wood Poles Contract 22-016-G  
Primary Contact: Karen Kelley Ext. 7153

### **Contract Amount:**

Original Contract Amount: \$1,100,000  
Additional \$ Previously Approved: \$0  
Invoices over last approval: \$0  
Amount this Request: \$1,100,000  
Percentage over last approval: %0  
Resulting Cumulative Total: **\$1,100,000 (over 5 years)**

### **Contracting Method:**

Method of Solicitation: Formal Invitation to Bid  
If applicable, basis for exemption: N/A  
Term of Agreement: Initial term is 1 year  
Option to Renew? Yes, annually up to 5 years total  
Approval for purchases "as needed"  
for the life of the Contract: Yes  No   
Proposals/Bids Received (Range): 1 – (\$1,138,551)  
Selection Basis: Lowest Responsive and Responsible Bidder

Narrative:

### Operational Requirement and Alignment with Strategic Plan

This contract is to establish a price agreement for wood poles to support overhead conductors and electrical distribution equipment.

### Contracted Goods or Services

The vendor will provide Wood Poles for use in EWEB's overhead distribution system. The overall contract cost is only an estimate based on previous usage. Purchases will be based on need and not on any specific annual quantity. The annual cost will be within the amount budgeted for that specific year.

### Purchasing Process

In January 2022 staff issued a Formal Invitation to Bid (ITB) for Wood Poles. The solicitation was advertised on the State of Oregon's public procurement site, Oregon Buys. One (1) bid was received, and Stella-Jones Corporation was deemed responsive and responsible.

Bids Received

Vendor Name	City, State	Offered Price	Ranking (for RFPs)
Stella Jones Corporation	Eugene, Oregon	\$1,138,551	NA

Competitive Fair Price (If less than 3 responses received)

The solicitation was publicly advertised on the State of Oregon’s procurement site, OregonBuys and in the Business Tribune. Additionally, staff contacted several manufacturers and distributors directly to advise of the bidding opportunity. Although proposed pricing is on average 31% higher than previous contract pricing, market research shows that Stella Jones offers the most competitive pricing in our region. Contributors to the price increase in the recent years include increases in the cost of Wood, Oil, Preservative treatment, and overall manufacturing costs.

Prior Contract Activities

EWEB Contract No.	Project Name (Description)	Board Approval Date	Project Duration (Notice to proceed to close out).	Original Contract Amount	Final Contract Amount
038-2016	Wood Poles	12/6/16	12/13/16-2/15/22	\$665,224	\$860,000

**ACTION REQUESTED:**

Management requests the Board approve a Contract with Stella-Jones Corporation for the purchase of Wood Poles for use in EWEB’s overhead distribution system. Approximately \$220,000 was planned for these goods in the 2022 Electric Capital Budget of \$55 million. Variances will be managed within the budget process and Board policy.