

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a contract with **Brink Brothers Inc.** for mowing services at Hayden Bridge for zones 2 and 3.

Board Meeting Date: October 6, 2020

Project Name/Contract #: 20-160-S / Field Mowing at Hayden Bridge – Zones 2&3

Primary Contact: Rod Price Ext. 7122

Contract Amount:

Original Contract Amount: \$165,000 over 5 years

Additional \$ Previously Approved: \$0

Invoices over last approval: \$0

Percentage over last approval: %0

Amount this Request: \$165,000 over 5 years

Resulting Cumulative Total: \$165,000 over 5 years

Contracting Method:

Method of Solicitation: Request for Proposals

If applicable, basis for exemption: n/a

Term of Agreement: Initial term is 1 year

Option to Renew? Yes, up to 5 years

Approval for purchases *“as needed”* for the life of the Contract Yes No

Proposals/Bids Received (Range): \$165,000 to \$383,440

Selection Basis: Highest # of points based on overall value

Narrative:

Operational Requirement and Alignment with Strategic Plan

EWEB Right-of-Way (ROW) and property field mowing is a requirement for compliance with fire code regulations, as well as an important aesthetic component of property management throughout EWEB's service territory. Hayden Bridge field mowing and fire line requirements, along with the varying terrain of the property, requires contractors with a versatile fleet.

Contracted Goods or Services

Vegetation management services on Hayden Bridge property, as well as, ROW sites in Springfield. Service equipment includes rotary mower, forestry mulcher, brush cutter, flail mower, skid steer and string trimmers.

Prior Contract Activities

None

Purchasing Process

In July 2020, EWEB issued a formal Request for Proposals (RFP 20-160-S) for field mowing services for EWEB's Hayden Bridge field sites in zones 2 and 3 in Springfield. This solicitation was advertised.

Bids were requested for a 5-year term which is reflected in the offered price. Three proposals were received and two were deemed responsive and responsible. One proposer did not submit the required paperwork and was not evaluated. Criteria and weighting included Available Resources (20%); Ability to Perform/Complete Services (40%); and Pricing (40%). Brinks Brothers, Inc. was selected as the highest ranked, responsive, and responsible proposer.

Vendor Name	City, State	Offered Price	Ranking (for Request For Proposals)
Brinks Brothers, Inc.	Pleasant Hill, OR	\$165,000	1
Glenn Landscape Services, Inc.	Eugene, OR	\$418,500	Non-Responsive
Skip Tracer & Lads	Harrisburg, OR	\$383,445	2

Competitive Fair Price (If less than 3 responses received)

ACTION REQUESTED:

Management requests the Board approve a contract with Brink Brothers, Inc. for mowing services at Hayden Bridge for zones 2 and 3. Approximately \$38,000 was planned for these goods or services in the 2020 Hayden Bridge O&M non-labor budget of \$1.7 million. Variances will be managed within the budget process and Board policy.